



*Port Of Brownsville*  
9790 Ogle Rd • NE Bremerton, WA 98311  
Office: 360-692-5498 • FAX 360-698-8023  
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**Commissioners:**  
Jack Bailey  
Fred Perkins  
Bob Kalmbach

8 June 2016 Study Session

## **CALL TO ORDER**

Commissioner Jack Bailey called the Study Session to order at 4:35 PM. In attendance were Commissioner Bob Kalmbach, Port Manager Jerry Rowland, and Maintenance Supervisor Matt Appleton. Commissioner Fred Perkins was excused.

## **APPROVAL OF AGENDA**

Motion to approve agenda was made by Bob Kalmbach and seconded by Jack Bailey. Motion carried two for one excused.

## **Open / Review Request for Engineering Services Proposal.**

Jerry Rowland read criteria for scoring. The two engineering firms that have submitted RFP's are Art Anderson Associates and SEALASKE. Jack Bailey stated that the commissioners should have final approval on who is chosen. There was discussion on the way the RFP was announced for making final decision using the scoring method. Jerry Rowland stated that must be used or the RFP would have to be canceled and a new one announced. He added that he and Matt Appleton do not have to do the scoring if it is going to be left up to just the commissioners. After some discussion it was decided to go ahead with the planned scoring using the commissioners, the Port Manager and the Maintenance Supervisor. After scoring was complete, then the commissioners would make the decision at a Port Commissioner meeting. Jerry explained the grant process after the RFP was selected. Jack Bailey stated that the Port of Bremerton offered their help in the grant process since they just recently applied and received this type of grant. He added that the problems with the Bremerton dock had been repaired. At this point, Jerry Rowland distributed the RFP's to those who would be scoring, adding that he would give one to Fred Perkins the next day. All the people scoring have to be complete by the next Port Commissioner meeting which is June 13, 2016.

## **Requirement for Additional Security over 4<sup>th</sup> of July Weekend**

Jerry Rowland stated that there has been a question raised by the security company if the Port would like to have extra security at the Port over the 4<sup>th</sup> of July weekend. There was discussion on how this weekend has been for the last few years. It has been relatively calm and Jerry Rowland stated he was okay with not having an extra guard. The Commissioners determined this was not required at this time.

## **CLOSE MEETING / ADJOURN**

Commissioner Jack Bailey adjourned the meeting at 5:03 PM.

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President / Commissioner



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### Commissioners:

Jack Bailey  
Fred Perkins  
Bob Kalmbach

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Secretary / Commissioner

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Commissioner

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Recording Secretary