



Port of Brownsville
Minutes of Meeting
14 April 2010

CALL TO ORDER

Commissioner Jack Bailey called the regular session of the meeting to order at 7:01 PM. In attendance were Commissioner Bob Kalmbach, Commissioner Allen Miller, Port Manager Jerry Rowland, Assistant Port Manager Gregg Faulkner and Port Accountant Dennis Bryan.

PLEDGE OF ALLEGIANCE

Commissioners led pledge of allegiance.

APPROVAL OF AGENDA

Motion made to accept agenda as written. Motion seconded and approved unanimously.

APPROVAL OF CONSENT AGENDA

Motion made to move the 10 March 2010 minutes to new business. Motion seconded and approved unanimously.

Motion made to accept consent agenda as modified. Consent agenda includes vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, which have been recorded on a listing and has been made available to the public. Those vouchers approved for payment are included in the audited and certified list and further described as follows: April 2010 General Fund voucher numbers 26044 through 26093 for a total amount of \$83,291.92. Also approved for payment was April 2010 Electronic Transfer voucher numbers 2010-29 through 2010-37 for a total amount of \$13,006.88.

Motion seconded and approved unanimously.

PUBLIC COMMENT FOR ITEMS NOT LISTED ON AGENDA

None

PRESENTATION TO OR BY THE BOARD

Jonathon Thomas gave an update to the Commissioners on the Schooner Lavengro. He stated that the Lavengro is the official tall ship of Kitsap County and moored at the Port of Brownsville. Bob Kalmbach stated that the Kitsap Sun did not print that the ship was moored at the Port of Brownsville. The reported from the Kitsap Sun stated for the record her report was accurate and she was not responsible for what had been printed in the paper. Jonathon Thomas stated that 76 3rd graders from Brownsville elementary school had a cruise on the Lavengro and stood watch at the navigating Chart Station and helped with raising of the sails. The crew was constantly asked by the 3rd graders when lunch was. Some of the parents of the 3rd graders stated it was their first time at the Port of Brownsville. Jonathon stated the association has received over 35 new applications for volunteers. He stated that

there is now approximately 690 volunteer hours logged which is about double from last report last month. He announced that there would be a pancake breakfast and silent auction in the Brownsville Yacht Club on Saturday April 17 from 8:00 AM to 11:00 AM. The cost is a suggested donation of \$5.00. Bob Kalmbach asked if they are still accepting donations for the silent auction. Jonathon replied yes. Jonathon stated the money from the fund raiser would purchase a new foresail for the Lavengro. Dockside tours on the Lavengro are available from 9:00 AM to 12:00 PM on Saturdays. More 3rd graders are scheduled from Woodland Elementary school next week. Jack Bailey stated he passed the 3rd graders from Brownsville Elementary and they were so happy from their cruise that they were practically dancing. Jonathon stated he each classroom will be given a DVD of the Rover and a navigation chart.

FINANCIAL REPORTS

Port Accountant Dennis Bryan presented the 31 March 2010 financial reports. He also stated the official state audit results have been received. There are not many differences from last month's report on the state audit. At the end of March the balance is \$1,165,452.83. With gas the operating revenue is under budget, the non-operating revenue is under budget, the operating expenses are under budget, the administrative expenses are even to budget, the non-operating expenses are even to budget and the capital improvements are even to budget. Without gas and diesel, the only item that changed is operating revenue is over budget.

Jack Bailey asked what would be the impact on the new B & O tax on the Port's budget. Dennis stated he hadn't had time to review the changes. There were increases in services but he didn't know all the impact at this time. He stated it would hurt businesses that are discretionary services. What will happen is people will not use or cut back on these services. Services provided by the Port may have to charge new tax.

INFORMATION, STAFF AND COMMITTEE REPORTS

- a. Managers Report – Attached.
 1. Jonathon Thomas asked the date for the CPR/AED Training. Jerry Rowland announced it is June 6, 2010, not June 10 as stated in the manager's report.
 2. Jim Guy thanked the Port for the opportunity to build and sell the 3 finger piers to the Port of Brownsville.
 3. Arnold Haskins asked who pays for getting rid and demolishing the derelict boat in the marina. Jerry Rowland stated it is the Port of Brownsville that pays the original cost, and then the derelict boat program will pay the Port back for 90% of that cost. The remaining cost will be sent to a collection agency.
- b. Commissioners Report – Allen Miller stated he plans on attending the WPPA spring meeting.

Jack Bailey reported that it was a pleasure going to Woodlands Elementary school and be part of the unveiling of the mural at that school that the money donated from BAD V helped pay for. He also

stated he was proud of Jonathon Thomas's presentation to the Kitsap County Commissioners meeting concerning the Lavengro. He added that April 19 is the All Ports Meeting.

- c. Standing Committee Report – BAD VI - the first committee meeting is scheduled for 5 May at 6:00 pm. Notifications and phone calls will be made to past committee members. Anyone who wishes to be on the committee please visit or call the office. As usual one of the Commissioners will have to be on the committee. Jack Bailey stated he would be the commissioner on the committee.

OLD BUSINESS

- a. Modify Lease Lines – Inca Inc. sent the final proposed lease line change to DNR for review. As soon as the Port hears that they are in agreement with what Inca has submitted, the Port Manager will send the formal request to DNR to have the lease lines changed.
As a continuation of this, the Port Manager requested that the Commissioners call a special meeting/ study session sometime at the last week of May. The Port Manager would like to present a power point presentation on the north breakwater move, what it will take, what steps need to be done, what it could look like when it is finished, about how much it will cost and how much income it will generate. It was decided to plan on May 25th at 6 PM. If there is any conflict the date may be changed. This meeting will be information only and open to the public.

Allen Miller asked if there was any more information on the triangle piece that is under litigation. Jerry Rowland stated since the Port Attorney was not present there was no more information on it at this time. However, the deadline for comment and rebuttal was the end of April.

- b. Fire Hall Proposal / Use – There have been a couple of individuals stop and look at the building over the last few weeks. The only one that the Port has heard back from is Robert Ellsworth and Jackie Susan. They own and operate Ship to Shore in Gig Harbor, which is a marine parts and kayaks rental business. Robert called earlier today and indicated he was putting together some numbers. He also apologized for not having them ready for this Port meeting.

Jack Bailey stated that the feedback he has received comment from many people that a kayak rental business would be a good idea.

NEW BUSINESS

- a. 10 March 2010 Minutes - There was no tape recording of this meeting as the microphone battery was dead and therefore could not pick up sound. Jack Bailey requested that the minutes annotate this since the RCW required this. Jerry Rowland stated there was no requirement to have tape recordings of the meetings. The only requirement was that if recordings were made they had to be retained for one year.
Jerry Rowland stated there needs to be corrected in the section that read Daily Stop to read Paulson Road Grange Hall.
Motion made to approve 10 March 2010 minutes as corrected. Motion seconded and approved unanimously.

Bob Kalmbach stated that the Deli had requested new carpet and he felt that it would be a good idea to do that this year. He requested that Jerry Rowland get a cost estimate for replacing the carpet in the deli and provide that information at the next meeting.

PUBLIC COMMENT

Jack Bailey asked Ed Wurden to comment on the new aluminum dock. He stated that the dock is very strong and even works as a launch ramp. Jerry Rowland explained that one time the aluminum dock pile hoop got hung up on the piling and stayed there and at one time it was about 5 or 6 feet high off the water at about 30 degree angle. With 2 people jumping on it, it didn't break loose and was so strong that it didn't bend or break. If it had been make of wood or concrete the dock would have broken. Now the new design allows more room around the pile hoop.

Jerry Rowland announced the Lady Washington and Hawaiian Chieftain will be arriving to the Port of Brownsville on August 18 and leaving August 23.

There is a newsletter stating the Board of Directors Update provided to the commissioners and there is an article from Steve Slayton, Port Manager of the Port of Bremerton. It was about how the position he has requires him to know many subjects and be able to perform a lot of functions. Jerry Rowland read the article to the commissioners and the audience.

EXECUTIVE SESSION

None

CLOSE MEETING / ADJOURN

Motion made to adjourn. Motion seconded and passed unanimously.

Meeting adjourned 8:03 PM.

President/Commissioner

Secretary/Commissioner

Commissioner

Recording Secretary