



# Port of Brownsville

Minutes of Study Session

19 April 2011

## CALL TO ORDER

Commissioner Allen Miller called the study session to order at 4:00 PM. In attendance were Commissioner Jack Bailey, Commissioner Bob Kalmbach, Port Manager Jerry Rowland, and Assistant Port Manager Gregg Faulkner.

## APPROVAL OF AGENDA

Motion made to approve agenda as written. Motion seconded and approved unanimously.

## BID OPENING

Port Manager read an opening statement that the bid opening was to determine the apparent low bidder for this project. There will not be an award of this project today. Additionally there will be a technical and engineering review of all the received bids tomorrow 20 April 2011 at 1:00 PM. A recommendation for award will be based on a combination of low bid and the technical evaluation. Any award for this project will be authorized at the next regularly scheduled Port of Brownsville Port Meeting on 11 May 2011.

The Port received four bids from perspective contractors. Kapperts' Enterprises, Topper Industries, Metalite Industries and Northwest Docks.

The Port Manager open each bid and read and recorded the total project price from each company.

The apparent low bidder was Northwest Docks.

There followed some discussion about the technical and engineering review to be done on 20 April.

## WASTE MANAGEMENT EQUIPMENT

Commissioner Bailey stated that he had been doing some research on the used unit being offered by Blankenship Equipment. He called Marathon who is the original manufacturer of this unit and found out that it had been sold to a Safeway Store in Alaska. It was originally manufactured in 2001. He then stated his concerns to be that this unit will require more maintenance and that parts may be hard to get for any repairs. Since this unit will only need to be dumped approximately once a month Commissioner Bailey was also concerned about the possibility of it producing an odor that could be reach the neighbors.

He then suggested that maybe a smaller unit should be looked at so it could be dumped more often.

The Commissioners discussed all the options. The Port Manager suggested that the Commissioners authorize the purchase of the unit that was presented but that he would look at the options Commissioners Bailey presented and if it appeared a different unit could be obtained that could do the job, be agreeable to Kitsap County Waste Management and did not cost any more than the used

Marathon unit he would call the Commissioners and inform them. However if this turned out to not be the case then he would be authorized to go forth and purchase the original unit.

Commissioner Kalmbach made a motion to authorize the Port Manager to go forward with the purchase of the used Marathon 25 yard compactor. Motion seconded. Commissioner Bailey requested the motion be modified to include that the Port Manager would do further research on the unit he had suggested and call the Commissioners if it appeared this smaller unit would work.

Commissioner Kalmbach agreed and modified the motion. Motion made to authorize the Port Manager to go forward with the purchase of the refurbished 25 yard RJ140 Self-Contained Compactor however, if further research on a smaller unit proved it would accomplish the same job at no increase in cost the Port Manager would halt the purchase of the refurbished unit and contact the Commissioners. Motion seconded and passed unanimously.

**CLOSE MEETING / ADJOURN**

Motion made to adjourn Study Session / Special Meeting. Motion seconded and passed unanimously.

Meeting adjourned 5:28 PM.

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President/Commissioner

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Secretary/Commissioner

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Commissioner

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Recording Secretary