



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Jack Bailey
Fred Perkins

July 31, 2019

CALL TO ORDER

Commissioner Shaun Nye called the Special Session meeting to order at 6:02 PM. In attendance were Commissioner Jack Bailey, Commissioner Fred Perkins, and Port Manager Matt Appleton.

PLEDGE OF ALLEGIANCE

Commissioners led pledge of allegiance.

APPROVAL OF AGENDA

Commissioner Jack Bailey made a motion to approve the agenda. Commissioner Fred Perkins seconded the motion. The motion passed unanimously.

REVIEW LOWER PORT ANNEX LEASE

Matt Appleton reviewed the Lower Port Annex Lease stating it was similar to the lease that was developed for a previous company. The Commissioners also know that they waved the one-year surety required under RCW 53.08.085. Commissioner Jack Bailey stated there should be checks made to make sure this company is following state requirements such as paying taxes and approval of signs. Commissioner Jack Bailey addressed the door to the upper level that needs repair and Matt Appleton said he would take care of it. Commissioner Shawn Nye asked about insurance and Matt replied that it was in the lease that they provide a certain amount of insurance with the Port as "also insured". Commissioner Jack Bailey asked about the training being performed there as it seems not many people are attending the training. Matt Appleton stated that they have not advertised and won't until they have an approved lease. Commissioner Shawn Nye asked if this company has shown Matt Appleton what their plan is to be fully operational. Matt Appleton said it would be a classroom with charts and lesson plans on the wall. Commissioner Jack Bailey suggested putting a smoking dispenser outside the door and Matt said there is one installed as of today. Matt Appleton stated that the commissioners need to give Shawn Nye the authority to sign the lease as President of the Board. Commissioner Jack Bailey stated that the use permit should be looked into. Commissioner Shawn Nye asked if the Port Attorney had addressed the building use allowance for this type of business. Matt Appleton stated no. Commissioner Fred Perkins said this is the third time the commission has reviewed this contract. Commissioner Jack Bailey made a motion to authorize Shawn Nye to sign the lease with Trident Sea Schools LLC as long as they comply with the lease and have a current business license. Commissioner Fred Perkins seconded the motion. Motion carried unanimously.

Commissioner Fred Perkins did express concern over the door interference that may be a tripping hazard. Matt Appleton said this was on his maintenance plan.



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Jack Bailey
Fred Perkins

Commissioner Shawn Nye recessed the special session at 6:20 PM for executive session with a ten minute recess. Executive session should be approximately 40 minutes long. No decision will be made.

Executive Session was adjourned at 7:10 PM and special meeting resumed.

EXECUTIVE SESSION –

a. Legal	None	RCW 42/3-/11-(1) (I)
b. Real Estate	Yes	RCW 42.30.110(1) (b-c)
c. Personnel	Yes	RCW 42.30.110(1) (f-h)

CLOSE MEETING / ADJOURN

Special Meeting was adjourned at 7:11 PM.

President / Commissioner

Secretary / Commissioner

Commissioner

Recording Secretary