



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Fred Perkins
Jack Bailey

January 8, 2020

CALL TO ORDER

Commissioner Shaun Nye called the regular session of the meeting to order at 6:00 PM. In attendance were Commissioner Jack Bailey, Commissioner Fred Perkins, Interim Port Manager Wendy Smith, Port Auditor Joe DaBell and Port Attorney Neil Wachter.

PLEDGE OF ALLEGIANCE

Commissioners led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Bailey made a motion to approve the agenda as written. Commissioner Perkins seconded the motion. Motion was approved unanimously.

SWEARING IN

Commissioner Bailey gave the oath of office to Commissioner Nye officially swearing him into office.

ELECTION OF OFFICERS

Commissioner Perkins said that typically in the past the Presidency and Secretary is rotated but with the current investigation going on Commissioner Perkins felt that Commissioner Bailey could not fulfill the duties if he couldn't talk with key staff and consultants. Commissioner Perkins made a motion to nominate Commissioner Nye as President and Commissioner Perkins as Secretary. Commissioner Nye seconded the motion. Commissioner Nye – Aye, Commissioner Perkins – Aye, Commissioner Bailey – Nay. Motion carries.

APPROVAL OF CONSENT AGENDA

Consent agenda includes the Meeting Minutes for December 11, 2019 and vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, which have been recorded on a listing and have been made available to the public. Those vouchers approved for payment are included in the audited and certified list and further described as follows: December 2019 voucher numbers 42740 through 42768 for a total amount of \$123,161.46. Also approved for payment was January 2020 voucher numbers 42769 through 42800 for a total amount of \$87,644.01 and electronic transfer voucher numbers 2019-104 through 2019-110 for a total amount of \$28,618.04 and January 2020 electronic voucher numbers 2020-01 through 2020-06 for a total amount of \$10,609.92.

Motion made by Commissioner Perkins to approve consent agenda as written. Motion was seconded by Commissioner Bailey. Motion was approved unanimously.



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Fred Perkins
Jack Bailey

PUBLIC COMMENT FOR ITEMS NOT LISTED ON AGENDA

Ed Wurden

Presented the board and staff with a write up of what he thinks is important in the hiring of a Port Manager.

Steve Neuhauser

Steve presented the board and staff with some costs related to garbage that he obtained from his public records request. He is hopeful that there can be some costs saved and new decisions made through his research.

PRESENTATIONS TO OR BY THE BOARD

None

FINANCIAL REPORTS

Interim Port Manager Smith stated that the financial report from the County came out late Monday. This was not enough time to put together a financial report in time for the meeting. Once CPA Fancher is back next week, she will put together the report and distribute it to the Commissioners and have it available to the public.

Commissioner Perkins asked about the audit. Interim Manager Smith stated that earlier in the day we heard word that the Audit was starting on February 3, 2020 and the duration is slated for six weeks.

INFORMATION, STAFF AND COMMITTEE REPORTS

- a. Manager Report – Attached. Wendy reported about the various port happenings since the last meeting.
- b. Maintenance Report – Attached. Wendy read the maintenance report for Brownsville and Waterman.
- c. Commissioners Report – Commissioner Bailey said he plans to attend WPPA Port day on January 28 and the Kitsap All Ports Meeting on January 27. Commissioner Perkins talked about working on a new organizational chart and passed out his thoughts and asked the Commissioners to give it some thought and possibly discuss at the next meeting. Commissioner Nye attended the annual meeting for the WPPA and wanted to share that he heard from the tribe council and their discussion that they are the third government. He also heard about the communications committee and invited Laura Roe of WPPA to the next Kitsap All Ports Meeting.
- d. Commissioner Perkins said he had another committee meeting on maintenance. They have come up with a workable plan to put into excel to track hours and jobs. He is planning on reducing the committee to 4 to 5 members.



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Fred Perkins
Jack Bailey

OLD BUSINESS

- a. Boat Compliance list – Wendy gave highlights of the compliance list.
- b. Resolution 19-05 – Rules and Regulations - Tabled

NEW BUSINESS

- a. 100 Year History – Commissioner Perkins would like to set up a committee of people that have been involved in the history such as Gail, from the deli, Greg, and others and capture photos to hopefully put into a book. Interim Port Manager Smith read Resolution 20-01. Commissioners made a motion to sign Resolution 20-01. Commissioner Bailey seconded the motion.
Commissioner Nye – Aye
Commissioner Perkins – Aye
Commissioner Bailey – Aye
Motion Carries.
- b. Amendment of Commissioner By-Laws – Commissioner Perkins suggested the by-laws be amended to include a vote for the WPPA Trustee. Commissioner Nye made a motion to enact Article VIII WPPA Board of Trustees. Commissioner Perkins seconded the motion.
Commissioner Nye – Aye
Commissioner Perkins – Aye
Commissioner Bailey – Abstained.
The actual vote to nominate the trustee was not on this agenda and will be placed on the next agenda in February.

PUBLIC COMMENT

Ken McEwan

Asked about the boat compliance list and stated the Washington state stickers expired tabs and what the difference is from what they are seeing versus the compliance report. Asked what the port's position is on compliance with vessels.

Joe Palme

His boat is next to the one that sunk and asked why staff is not pulling debris out of the water as it floats to the surface. Grievance passed out with the vessel owner's perception of the out of compliance boats on the dock.

Steve Neuhauser

Asked if the Port is actively searching for a port manager. Commission answered that this is still under investigation.



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:
Shaun Nye
Fred Perkins
Jack Bailey

EXECUTIVE SESSION – RCW 42.30.110

Commissioner Nye recessed the regular meeting at 6:45PM to go into executive session for evaluation of the performance of a public employee RCW 42.30.110 (1)(f). Will be on break prior to starting the executive session. Duration is expected to be 40 minutes. Announced they need 15 minutes more.

Commissioner Nye announced they are back in regular session at 8:00PM and there are no decisions.

CLOSE MEETING / ADJOURN

Next Meeting February 12, 2020.

Meeting was adjourned at 8:02 PM.

President / Commissioner

Secretary / Commissioner

Commissioner

Recording Secretary