



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Fred Perkins
Jack Bailey

August 12, 2020

CALL TO ORDER

Commissioner Shaun Nye called the regular session of the telephone meeting to order at 6:00 PM. In attendance were Commissioner Jack Bailey, Commissioner Fred Perkins, CPA Jan Fancher, Interim Port Manager Wendy Smith, Port Auditor Joe DaBell and Port Attorney Neil Wachter.

PLEDGE OF ALLEGIANCE

Commissioners led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Perkins made a motion to approve the agenda. Commissioner Bailey seconded the motion. Motion was approved unanimously.

APPROVAL OF CONSENT AGENDA

Consent agenda includes the Regular Meeting Minutes for July 15 2020 and Special Meeting Minutes for July 8 and July 30 2020 and vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, which have been recorded on a listing and have been made available to the public. Those vouchers approved for payment are included in the audited and certified list and further described as follows: July 2020 voucher numbers 43082 through 43089 for a total amount of \$30,921.42. Also approved for payment was August 2020 voucher numbers 43090 through 43128 for a total amount of \$189,026.32 and July electronic transfer voucher number 2020-53 through 2020-57 for a total amount of \$7,378.22. Also approved August 2020 electronic voucher number 2020-58 through 2020-60 for a total of \$4,451.38. Motion made by Commissioner Perkins to approve consent agenda as written. Motion was seconded by Commissioner Bailey. Motion was approved unanimously.

PRESENTATIONS TO OR BY THE BOARD

None

FINANCIAL REPORTS

CPA Fancher provided the financial report for July 2020. CPA Fancher gave updates to the ongoing 2019 Audit and forensic audit. CPA Fancher discussed the budget and timelines for the budget for 2021.

INFORMATION, STAFF AND COMMITTEE REPORTS



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- a. Manager's Report – Attached. Wendy Smith reported on the various happenings at the port in the last month.
- b. Maintenance Report. Joe DaBell reported on the various maintenance events that have occurred in the last month. Joe also gave highlights of the compliance list.
- c. Commissioners Report – Commissioner Perkins took a bag of trash off A Dock. Thanked Joe and the staff about the current registration stickers. He has noticed there are many more current registrations due to staff work on this. Commissioner Bailey checked into the Sharps containers and what other ports are doing. He said they are taking them to the transfer station before they get too full.

OLD BUSINESS

- a. Emergency Resolution – 20-05 – nothing new to report.
- b. Resolution 20-06 – Commissioner Bailey has asked around to others. Some governments have gone this route and are now moving back to using the County as the treasurer. Worried about the burden of investments on their own. Commissioner Perkins said the resolution was going to be cleaned up by the attorney. He understands that by passing this resolution tonight the intention would be to become our own treasurer by October 1, 2020. Commissioner Nye commented on the process and moving forward on this to get the best bank and rates possible. Joe has concerns with quarterly reports in October. He would prefer November 1. Commissioner Perkins agrees with November 1, 2020 as well. Commissioner Nye asked Interim Manager Smith to read Resolution – 20-06. Commissioner Nye advocated for himself as the treasurer but would be willing to step down as president if necessary. Commissioner Bailey will be abstaining from the vote. Commissioner Nye made motion to nominate himself for port treasurer and pass resolution 20-06. Commissioner Perkins seconded the motion.
Commissioner Nye – Aye
Commissioner Perkins – Aye
Commissioner Bailey – Abstained.
Motion carries.

NEW BUSINESS

- a. None

PUBLIC COMMENT

None

EXECUTIVE SESSION

Commissioner Nye recessed the regular meeting to go into executive session at 7:04 pm pursuant to RCW 42.30.110(1)(g) – potential litigation and RCW 42.30.110(1)(i) – to evaluate the qualifications of an applicant for public employment. The commission will convene into executive session after a short break at 7:10PM. Each session shall be 30 minutes in length. No decisions are expected.

After one hour the commission announced the need for an additional ten minutes. At 8:21pm the commission determined they needed an additional 20 minutes. At 8:45pm the commission announced they needed 10 additional minutes.



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Commissioners came back into regular session to adjourn the meeting.

CLOSE MEETING / ADJOURN

Next Regular Meeting is September 16, 2020.

Meeting was adjourned at 8:57 PM.

President / Commissioner

Secretary / Commissioner

Commissioner

Recording Secretary