



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
Office: 360-692-5498 • FAX 360-698-8023
pob@portofbrownsville.org

Commissioners:

Shaun Nye
Fred Perkins
Jack Bailey

December 21, 2020

Special Meeting Minutes

CALL TO ORDER

Commissioner Shaun Nye called the regular session of the on-line special meeting to order at 4:00 PM. In attendance were Commissioner Jack Bailey, Commissioner Fred Perkins, CPA Jan Fancher, Interim Port Manager Wendy Smith, and Attorney Jon Sitkin, Chmelik Sitkin and Davis.

PLEDGE OF ALLEGIANCE

Commissioners led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Bailey made a motion to approve the agenda. Commissioner Perkins seconded the motion. Motion was approved unanimously.

OLD BUSINESS

- a. Resolution 20-11 – Amendment to Bylaws including Treasurer Duties. Interim Manager Smith gave the history and background information on the Bylaws. Check signing seemed to be the sticky point. The process includes approving checks by way of a check control report which will be signed by the Treasurer and a non -Treasurer Commissioner. Commissioner Bailey was still concerned with signatures on the checks. Commissioner Perkins made a motion to approve the by-laws as written in Resolution 20-11. Commissioner Bailey seconded the motion.

The Vote:

Commissioner Nye – Aye
Commissioner Perkins – Aye
Commissioner Bailey – Aye
Motion Carries.

- b. Resolution 20-12 – 2021 Tariff – Action
Commissioner Nye is ok with Tariff items. Just wants to keep the costs down for the families. Attorney Sitkin clarified what a tariff is and that it is not a tax. Also clarified that liveboards are not residential tenants as defined but are moorage customers. CPA Fancher clarified other items in the tariff. Commissioner Bailey made a motion to adopt Resolution 20-12 with the original language and the rate of increase at 3%. Commissioner Perkins seconded the motion. Commissioner Bailey shared his concerns that included parking, kayak storage, port district residents and family affordability. Commissioner Perkins stated that the budget and tariff process happens annually and starts in August. Commissioner Perkins lost power and didn't finish his thoughts. Meeting delayed while the commissioners waited for Commissioner Perkins to



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reconnect. During the delay Attorney Sitkin offered ideas on rent deferral but not forgiveness. Commissioner Bailey asked to have a meeting after the first of the year to relook at the tariff.

The Vote:

Commissioner Nye – Aye
Commissioner Perkins – Aye
Commissioner Bailey – Aye
Motion Carries.

c. Safe Security Contract – Action

Interim Manager Smith gave the background to the issue. Smith worked with legal and the owner of Safe Security working out some details in the contract and Attorney Sitkin adjusted the contract to a more formal contract than the previous. The owner and Interim Smith agreed to all the changes and the new contract. Commissioner Bailey made a motion to renew the contract with Safe Security for three years. Commissioner Perkins seconded the motion.

The Vote:

Commissioner Nye – Aye
Commissioner Perkins – Aye
Commissioner Bailey – Aye
Motion Carries.

PUBLIC COMMENT

Tina Abeel

Asked about the difference between tariff and taxes. What costs are being recovered? Attorney Sitkin answered with the Commissioner's permission that tariffs get confused with taxes but they are not a revenue raiser but rather they recover costs. Thinks that the budget might exceed what the revenues will be for 2021.

David Holman

His comment was on the increase in mailbox fee. There has not been a tax on mailboxes since he has been a liveaboard. He thinks this is just a money grab. He has a real issue with the motion and passage of the costs without discussion previously even though these items will affect them directly.

Terry Asla

Wanted to thank Wendy for sharing comments he provided to the commissioners.

Dave Tippetts

He is disappointed. Feels that the taxes here have increased more than his house. He is displeased with the commissioners. He commends Jack for the points he brought forward.

Tammy Cox

Agrees about the passing of the Resolution without any discussion. Is there a treasurer being appointed and what is the timeframe. What is an acceptable timeframe to get a question answered?



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CLOSE MEETING / ADJOURN

Next Special Meeting is scheduled for December 22, 2020 at 3PM.
Next Regular Meeting is scheduled for January 13, 2021 at 6PM.

Meeting was adjourned at 5:09 PM.

Handwritten signature of Shaun Nye in black ink.

President / Commissioner

Handwritten signature of Fred Perkins in black ink.

Secretary / Commissioner

Handwritten signature of Jack Bailey in black ink.

Commissioner

Recording Secretary

