



Meeting Minutes

Regular Meeting

Port of Brownsville Commission

Wednesday July 17th, 2024, at 6:00 PM

9756 Ogle Rd, Bremerton, WA 98311

And VIA ZOOM

1. Open Meeting / Call to Order

Commissioner Messing called the meeting to order at 6:00pm PST.

2. Pledge of Allegiance

3. Approval of Agenda

Commissioner Messing made a motion to approve. Commissioner McEwan seconded the motion. All ayes and no opposition.

4. Approval of Consent Agenda

5. All matters listed under the Consent Agenda have been distributed to each member of the Commission for reading and study, are routine, and will be enacted by one motion of the Commission with no separate discussion. If a separate discussion by a Commissioner is desired, that item may be removed from the Consent Agenda and placed under New Business.

a. Meeting Minutes from July. 2024

b. The following checks and electronic payments are approved for payment:

c. Accounts Payable:

i. Tenant Refunds		\$ 10,020.92	
ii. Port Expenses		<u>\$ 81,489.97</u>	
iii. Voucher Numbers	51317-51402		\$ 91,510.89
iv. Electronic Payments			<u>\$120,111.28</u>
v. Total Accounts Payable			\$211,622.17

d. Payroll & Payroll Liabilities:

i. Electronic Payments \$ 30,215.66

e. Total General Fund checks and electronic payments in the amount of \$241,837.83

Commissioner Messing made a motion to approve. Commissioner McEwan seconded the motion. All ayes and no opposition.

~~6. Citizen Comments for items not listed on this agenda. LIMITED TO 3 MINUTES~~

Terry Asla: Extended invitation to host meetings in the Yacht Club room. He is glad to see the port coming back to life and reviewed upcoming events.

Sally Hass: Discussed upcoming events and wants to extend invite to new commissioner being added to attend a meeting with the community. She followed by requesting more financial transparency from the port.

Commissioner McEwan agreed to wanting more transparency as well.

7. Commissioner Response to Citizen Comment

a. This section is to allow Commissioners to respond to items that are not listed on the agenda that were brought up during the Citizen Comment period if they should so choose.

(None)

8. Presentation to the Board
 - a. Sun Outdoors Bend, OR

Port Manager Dally went over the Bend facilities that we can take notes from to improve. She then discussed grants for adding RV accommodations.

9. Information, Staff, and Committee Reports
 - a. Treasury Report

Port Manager Dally discussed the following: documentation, Sage, DRS, and audit preparation. She then reviewed over income, expenses, and bond updates.

Commissioner McEwan commented that he likes the transparency being given. Discussion took place over rental options and conservation efforts that can take place.

- b. Manager's Report

Port Manager Dally reviewed the following: vacancies, delinquent accounts, budget 2025 tentative dates, tugboat, tariff 2025 tentative dates, late fees, MOLO, change fund, training, uniforms, merch, and lighting.

- c. Maintenance Report

Maintenance Supervisor Segerman reviewed the following: picnic tables, historic house, sprinklers, water loo, electric, and heat safety. Full discussion took place about the details of fiber internet.

10. Old Business

- a. Fiber Installation
(Took place prior.)

11. New Business

- a. 24-19 Boating Facilities Grant Resolution
 - b. 24-20 No Child Left Inside Grant Resolution
(No vote.)

Discussion held covering grant and financial options.

12. Public Comment for items listed on the Agenda. No response from the Port during this period.

Jack Bailey offered opinion on mini loo.

13. Executive Session taken at 7:45pm PST adjourned by Commissioner Messing.

- a. Recess into Executive Session pursuant to RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment. Potential Action to be taken.

Meeting resumed at 8:05pm PST by Commissioner Messing.

14. 24-21 Appointment of Commissioner District 3


Commissioner Messing: Advised he was not present for interviews to differed to others.

Commissioner McEwan: Stated that Dan Kieta has his favor.

Port Manager Dally: Stated she did not have preference between the two candidates.

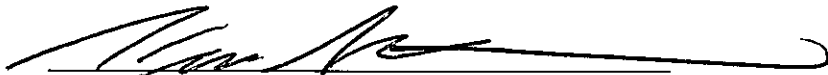
Commissioner Messing made a motion to approve Dan Kieta for District 3 Commissioner. Commissioner McEwan seconded the motion. All ayes and no opposition.

15. Close Meeting / Adjourned by Commissioner Messing at 8:10pm PST.



President / Commissioner

Secretary / Commissioner



Treasurer / Commissioner